

Epsom RDA

Trustee Job Description

Fundraising Trustee

Epsom RDA provides opportunities for disabled people to improve their health and well-being through the therapeutic power of horses.

We are a thriving charity providing therapy, fun and achievement for over 200 disabled participants delivered by a team of volunteers and our own herd of ponies. We have exciting plans for growth and to increase the range of activities we offer.

To assist us in this we are looking for a new trustee with responsibility for fundraising. We are looking for someone with experience of fundraising in a charity or not for profit environment. Excellent relationship building and communication skills are essential, as is a desire to drive improvements and get things done.

As we are entirely run by volunteers, trustees need to be hands on and be able to collaborate with volunteers to achieve our aims. We foster an environment that is inclusive as well as diverse, where our people can be themselves. Every idea and perspective is valued so that we can reflect the community we serve.

Key activities:

- Develop a fundraising strategy which sets out where best to focus our efforts to ensure we raise the funds needed to fund our ongoing operation and deliver our future strategic plans be that corporate fundraising, trusts and foundations, individual giving, legacies, events or a combination of all of these;
- Develop and maintain strong relationships with our existing funders;
- Establish new relationships to develop a range of new income streams and opportunities in line with the strategy;
- Work with our marketing and communications trustee to devise a regular programme of communications to existing and potential funders;
- Build and maintain close working relationships with our team of skilled events fundraising volunteers;
- Continually look for new opportunities, keeping up to date with the work of RDAs across the country and seek out new ideas and opportunities;
- Be a core member of the Finance, Performance and Governance Sub-Committee.

Skills and attributes:

- Experience of creating and/or delivering fundraising strategies;
- Excellent organisational and strategic planning skills;
- The ability to build trusted relationships with a variety of people including existing and potential funders, volunteers and fellow trustees;
- An understanding of our service users and their needs.

Whilst there are no set hours, given the hands-on nature of all of our trustee roles, the successful candidate will need to commit to a minimum of three hours per week on average. Whilst the role can be performed remotely, there is an expectation that the trustee will attend face to face meetings quarterly

To apply, please email Laura.Hales@epsomrda.org.uk with a personal statement of no more than one page, setting out how your skills, experience of developing and delivering fundraising strategies and interests would make you a good fit for the role.

For an informal chat about the role, please email Laura.Hales@epsomrda.org.uk